

St. Joseph's Primary School

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8<sup>th</sup> July 2020

Dear Parent/Guardian

After much deliberation and consultation with our governors and staff, taking into consideration DE Guidelines for Re-opening Schools – New School Day (<https://www.education-ni.gov.uk/publications/northern-ireland-re-opening-school-guidance-new-school-day>), we are now in a position to inform you of our plan for re-opening St. Joseph's P.S., Meigh for the academic year 2020/21.

To put it very simply, we will have a **phased return** (two days in, three days home) for the first two weeks beginning 31<sup>st</sup> August. From Week 3 beginning 14<sup>th</sup> September all pupils from P1 to P7 will be in full time all day every day with staggered start/finish times.

The initial two week 'soft start' will enable staff to welcome pupils back in smaller numbers to allow for pastoral needs and introduction to new routines and procedures for all concerned.

Classes have been divided into **Mon/Tues** and **Thur/Fri** groupings. (**See below for names of pupils in each group**) This is for the first two weeks only. School will be closed to all pupils on first two Wednesday's. We have ensured that families with more than one child attend on same two days. It is of vital importance that you take note of which grouping your child is in. Any child who presents for school out of sync with their grouping will not be permitted to stay.

Breakfast Club and After School Wraparound will commence on Monday 7<sup>th</sup> September with limited numbers. Places **must** be booked in advance via the new school cashless system that is being introduced. (*More information to follow*)

Initial **staggered start times** to minimise congestion/footfall between **8.55am and 9.25am**. No earlier and no later please.

Initial **staggered finish times** to minimise congestion/footfall between 1.30pm and 2pm (P1-3) and 2.30pm and 3pm (P4-P7) No earlier and no later please.

No schoolbags to be brought in. Pupils to bring their pencil cases/stationary etc on first day and this will remain in school.

Full uniform to be worn on day 1 and PE uniform day 2. When full week commences 14<sup>th</sup> September we ask you to continue this cycle with Monday being the day 1.....

We aim to have the school bus operational from Monday 31<sup>st</sup> August but at this moment are awaiting confirmation on transport details from EA.

### **Temporary Morning Routine & Entry Points (8.55am – 9.25am)**

- Pupils will no longer gather in the rear yard. Pupils are not to be left off 'early' pre 8.55am unless they have a Breakfast Club place.
- Primary 1 pupils to be accompanied around to rear of school and brought to P1 class exterior door
- Primary 2, 4, 5 & 6 pupils will enter directly via main entrance and proceed to classrooms. *(Parents/guardian not to enter building)*
- Primary 3 & 7 pupils to proceed around to rear of school and enter 'new' mobile units. (As this is a temporary change of location for P3, we request that they are escorted to their new area until familiar)

### **Temporary Home time routine and collection points P1 – P3 (1.30pm – 2.00pm)**

- Primary 1 pupils to be collected from P1 exterior door
- Primary 2 pupils to be collected from rear playground beside P2 window *\*(any remaining P2 pupils at 2pm will be dismissed from front main entrance)*
- Primary 3 pupils to be collected from 'new' rear mobile via back of school

**NB:** No P1, 2 or 3 pupil will be permitted to leave with anyone under the age of 14

### **Temporary Home time routine and collection points P4 – P7 (2.30pm – 3.00pm)**

\*The following applies only to pupils being collected between staggered times of 2.30pm & 3pm.

- P4 to be collected from rear playground beside P4 window
- P5 to be collected from front area beside P5 window
- P6 to be collected from Assembly Hall exterior door
- P7 to be collected from 'new' rear mobile via back of school

\*All remaining pupils at 3pm will be dismissed to the front collection area as normal.

**NB:** No pupil will be permitted to leave without adult escort before 3pm.

If pupils are being taken out of school prior to these new staggered finish times for medical appointments etc, they must be signed out as normal at the front office.

We also strongly request that the pedestrian entrance is always used for entry and exit. The staff car park and delivery area is completely out of bounds for health and safety compliance.

Adults are asked not to gather in the front porch area but to remain below the steps at a 2m social distance.

Adults will not be permitted entry into the school building unless it is an absolute necessity.

### **Week Beginning 24 August**

**All Primary 7 pupils** to attend on Monday 24<sup>th</sup> and Tuesday 25<sup>th</sup> August from 10am to 1pm. Full uniform day 1, PE uniform day 2 (We have no information regarding school meals for this period as of yet and will inform you closer to the time)

### **Week 1 Beginning 31<sup>st</sup> August** (We are open the Bank Holiday)

P2 – P7 pupils phased return (Mon/Tues & Thurs/Fri)

Staggered start/finish times

School meals available

### **Week 2 Beginning 7<sup>th</sup> September**

New P1 intake phased beginning short day (separate letter)

P2 – P7 pupils' phased return (Mon/Tues & Thurs/Fri)

Staggered start/finish times

School meals available

Breakfast Club and After School Wraparound begins

### **Week 3 Beginning 14<sup>th</sup> September and going forward**

P1 – P7 pupils' full class return Monday to Friday

Staggered start/finish times

School meals available

Breakfast Club and After School Wraparound

As a school we are fully committed to the health and safety of our whole school community. These are very challenging times and the 'norm' has had to change for all of us. To get all our pupils back to school on a full time basis was our priority, both for their personal, social, emotional and academic wellbeing. The changes and adaptations we have implemented will aid this recovery for pupils and their families. It will be a gradual process and we may need to 'tweak' things as we learn and go forward but with patience, understanding, help and support from everyone concerned we will do what is right for our school and more importantly our pupils.

I should mention that everything mentioned is subject to change depending on future government and DENI positions but I hope all the above now gives a somewhat certain clarity as to our plan for re-opening next term and one that meets the needs and expectations of pupils, parents and staff.

Finally, on behalf of our Board of Governors and staff I wish you all a safe and happy Summer holiday and look forward to seeing you all soon.

Yours sincerely

G. Trainor

Principal

## Monday & Tuesday Pupils

<u>Primary 2</u>	<u>Primary 3</u>	<u>Primary 4</u>	<u>Primary 5</u>	<u>Primary 6</u>	<u>Primary 7</u>
Megan Carr	Chloe Carville	Chloe Carr	Ava Lavelle	Cara Armstrong	Jamie McParland
Seamus Carville	Shannon Carville	Molly Dennison	Charlie O'Malley	Alannah Donnan	emma Rice
Lily Dennison	Ava O'Hare	Eva Lilly Henning	Leigh O'Hare	Ella Kieran	Kyle Galligan
James Garvey	James Brady	Jenna Kane	Miceal O'Hanlon	Grace Rose McDonnell	Miceal Kelly
Ella Mae Henning	Emma Carr	James Carr	Stiofan Cromie	Laila McPolin Shanley	James byrne
Grace Kane	Daithi Cromie	Maddie McPolin Shanley	Megan Downey	Daire Morgan	Ava Carr
Sarah Lavelle	Jessica Donnan	Aoife Carberry	Hollie Martin	Karl O'Hare	Erin Marmion
Dylan Maguire	Holly Galligan	Adam Carr	Oisin Martin	Katie Lee O'Hare	Antoin O'Hanlon
Jonah McParland	Lily Kieran	Caoimhe Coburn	Eoin McGovern	Jay Winters	Soraya Savage
Moya O'Hare	Joseph Kelly	James Larkin	Padraig McParland	Jessica Carberry	Lennox Stewart
Rebecca Rice	Jack McArdle	Daniel Loughran		Sophie Carberry	Courtney Toal
Isla Savage	Jack McDonnell	Eve Marmion		Aodhan Coburn	Niamh Downey
	Karis McPolin Shanley	Laina O'Hanlon		Thomas Larkin	Hollie Rice
	Maeve Morgan	Mila Stewart		Ellen Loughran	
	Mia Mullan	Eamon Toal		Eve McGovern	
	Brogan O'Hare	Cormac Fearon		Katie McParland	
	Keeva O'Hare			Eoin Murphy	
	Conor Winters				

## Thursday & Friday Pupils

<u>Primary 2</u>	<u>Primary 3</u>	<u>Primary 4</u>	<u>Primary 5</u>	<u>Primary 6</u>	<u>Primary 7</u>
Amelija Tutlyte	Hanna Kruk	Eoghan King	Padraig Flanagan	Cillian Cromie	Shane Callaghan
Lilly Anna Crilly	Kate Hannaway	Quinn Walsh	Daniel Maguire	Cormac Fearon	Aoife Carroll
Taylor Ann Cummins	Orlagh Hughes	Emma Hayes	Jack McCann	Conor Hanlon	Isabelle Doherty
Roise Fearon	Kayla Loye	Cuillinn Hollywood	Jasmine Rice	Abbie Hanratty	Mia McParland
Sophia Goodman	Ryan Markey	Brendan Leonard	Grace Byrne	Cara McCaffrey	Evan Murphy
Oliver Jackson	Caoimhe McConville	Anna Maher	Anna Rose Johnston	Phoebe McDonald	Kaelan Murphy
Alexia McCoy	Sophia McGuigan	Kayla Mallon	Jack McAteer	Rachel McMahan	Harvey Owens
Conan McDonagh	Dylan O'Hare	Jason McEvoy	Jayden McCabe	Aoibhinn Rafferty	Aaron Reel
Eva McGowan	Emily O'Hare	Miley McNabb	Blake Price	Lukus Sutkus	Eoin Behan
Aoibheann O'Hare	Eva Toal	Conal Phillips	Aaron Randall	Ruby Muckian	Jamie Maguire
Hannah O'Hare		Oliver Quinn	Abbie Harty	Marsias Petronis	Kasey McEvoy
Meabh Phillips		Caitlin Spencer	Philomena Harty	Dylan Rodgers	Cillian Murphy
			Donna O'Reilly	AnnMarie Harty	Mikayla Murray
					Annie Toal